



MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre Building
c/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
2350

Customer Care Center: 08611 MSUKA [67852]
Main Fax: +27 17 801-3851

Internet: www.msukaliqwa.gov.za
E-Mail: msuka@msukaliqwa.gov.za

MSUKALIGWA LOCAL MUNICIPALITY "IS AN AFFIRMATIVE ACTION EMPLOYER"

Msukaligwa Local Municipality is Grade 4 Municipality comprising Ermelo, Breyten, Chrissiesmeer, Davel Lothair and Sheepmoor with its seat in Ermelo. Msukaligwa Local Municipality is an equal opportunity employer and subscribes to the principle of employment equity.

The Msukaligwa Municipality seeks to fill the following position and accordingly invite applications from persons who meet the requirement as indicated below.

DEPARTMENT OF FINANCE DEPARTMENT

EXTERNAL ADVERTIMENT

POSITION	:	MANAGER - BUDGET X1
SECTION	:	BUDGET
POST LEVEL	:	3
REF NO	:	18/22
SALARY SCALE	:	R449 704,68pa
MINIMUM REQUIREMENTS	:	Grade 12 and B Comm Degree with Accounting as a major Computer literacy
DRIVERS LICENCE	:	Code B drivers licence
EXPERIENCE	:	Five years Financial Management experience

DUTIES:

- 1 Ability to prepare and review credible draft, annual and mid-year budgets
- 2 Ability to prepare, analyse and review in year financial reports
- 3 Comprehensive knowledge in Municipal Finance Management Act
- 4 Comprehensive knowledge of Generally Recognised Accepted Practice
- 5 Compliance with approval policies and other laws and regulation
- 6 Ability to prepare and review credible Annual Financial Statements
- 7 Compliance and strict adherence to key reporting deadlines
- 8 Meticulous in report writing to internal and external stakeholders
- 9 Communicating with stakeholders to explain the availability of funds and identify a team's long-term financial situation
- 10 Conducting financial analyses and reviewing expenses to confirm that the team is using funds appropriately and following the budget

**NOTE: VETTING IS THE MUNICIPAL PRIMARY SELECTION CRITERIA, THEREFORE THE SUCCESSFUL APPLICANT SHALL BE SUBJECTED TO VETTING
CLOSING DATE 24 JUNE 2022 - @ 12:00**



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Applications forms and full detailed information about the advertised position are available on the MSUKALIGWA LOCAL MUNICIPALITY WEBSITE (www.msukaligwa.gov.za), Facebook page and HR Office. Applications forms must be completed and must be accompanied with a covering letter, comprehensive CV, original certified copies of qualifications, ID document, driver's license and the names of three contactable references from current or previous employer must be provided. Applications must be posted / Couriered to Msukaligwa Local Municipality P.O. Box 48, Ermelo, 2350 or hand delivered to the Corporate Services (Records Section), Cnr Kerk and Taute Street, Ermelo, for the attention of Director - Corporate Services

FOR ENQUIRIES CONTACT HUMAN RESOURCES – MS L.P. MNISI ON 017 801 3584 DURING OFFICE HOURS.
“IF YOU DON’T HEAR FROM THE MUNICIPALITY AFTER THREE MONTHS, CONSIDER YOUR APPLICATION UNSUCCESSFUL”

(ALL APPLICANTS ARE URGE TO STATE THEIR EMPLOYEE NUMBER ON THEIR CV)

.....
MR C. LISA
ACTING MUNICIPAL MANAGER

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DATE