



MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre Building
c/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
2350

Customer Care Center: 08611 MSUKA [67852]
Main Fax: +27 17 801-3851

Internet: www.msukaliqwa.gov.za
E-Mail: msuka@msukaliqwa.gov.za

MSUKALIGWA LOCAL MUNICIPALITY "IS AN AFFIRMATIVE ACTION EMPLOYER"

Msukaligwa Local Municipality is Grade 4 Municipality comprising Ermelo, Breyten, Chrissiesmeer, Davel Lothair and Sheepmoor with its seat in Ermelo. Msukaligwa Local Municipality is an equal opportunity employer and subscribes to the principle of employment equity.

The Msukaligwa Municipality seeks to fill the following position and accordingly invite applications from persons who meet the requirement as indicated below.

DEPARTMENT OF FINANCE DEPARTMENT

INTERNAL / EXTERNAL ADVERTISEMENT

POSITION	:	ACCOUNTANT - PAYROL X1
SECTION	:	SALARIES
POST LEVEL	:	5
REF NO	:	17/22
SALARY SCALE	:	R350 963,28 - R387 546,00pa
MINIMUM REQUIREMENTS	:	Grade 12 and Diploma / Degree in Financial Management Computer literacy
EXPERIENCE	:	Three years relevant experience

DUTIES:

1. Adequate knowledge in MFMA Section 66
2. Ability to calculate salaries and wages, contributions for pensions and medical aid, travel, motor car, accommodation, subsistence and other allowances, housing benefits and allowances, overtime payment, loans and advances and any other type of benefit or allowance related to staff
3. Adequate knowledge of MFMA Sec 124
4. PREPARE the notes to the annual financial statements of a municipality which must include, the salaries, allowances and benefits of political office-bearers and councillors of the municipality, whether financial or in kind, including a statement by the accounting officer whether or not those salaries, allowances and benefits are within the upper limits of the framework envisaged in Section 219 of the Constitution, any arrears owed by individual councillors to the municipality, or a municipal entity under its sole or shared control for rates or services and which at any time during the relevant financial year were outstanding for more than days, including the names of those councillors, and The salaries, allowances and benefits of the municipal manager, the chief financial officer, every senior manager and such categories of other officials as may be prescribed



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**NOTE: VETTING IS THE MUNICIPAL PRIMARY SELECTION CRITERIA, THEREFORE THE SUCCESSFUL APPLICANT SHALL BE SUBJECTED TO VETTING
CLOSING DATE 24 JUNE 2022 - @ 12:00**

Applications forms and full detailed information about the advertised position are available on the MSUKALIGWA LOCAL MUNICIPALITY WEBSITE (www.msukaligwa.gov.za), Facebook page and HR Office. Applications forms must be completed and must be accompanied with a covering letter, comprehensive CV, original certified copies of qualifications, ID document, driver's license and the names of three contactable references from current or previous employer must be provided. Applications must be posted / Couriered to Msukaligwa Local Municipality P.O. Box 48, Ermelo, 2350 or hand delivered to the Corporate Services (Records Section), Cnr Kerk and Taute Street, Ermelo, for the attention of Director - Corporate Services

**FOR ENQUIRIES CONTACT HUMAN RESOURCES – MS L.P. MNISI ON 017 801 3584 DURING OFFICE HOURS.
“IF YOU DON'T HEAR FROM THE MUNICIPALITY AFTER THREE MONTHS, CONSIDER YOUR APPLICATION UNSUCCESSFUL”**

(ALL APPLICANTS ARE URGE TO STATE THEIR EMPLOYEE NUMBER ON THEIR CV)

MR C. LISA
ACTING MUNICIPAL MANAGER

02/06/2022
DATE