

DONATION POLICY

1. STATEMENT

The Council commits itself to a donation policy and strategy that will ensure a synergized approach towards the provision of funding that will ensure the development through training, intervention, systematic and strategised support of developmental, strategic partnership with its communities. This policy is to capacitate all communities who will forward funding proposals that will seek to create an enabling economic environment, creating job opportunities to the community of Msukaligwa.

2. VISION

It is envisaged that through donations, matters as submitted by the unemployed youth, women, the physically challenged, the aged, churches, organized community based organizations, volunteer service providers, school clubs and sporting churches will ensure capacity building and skills transfers to the participants and the community in general.

3. KEY OBJECTIVES

The object of this policy is to give clearer guidelines on not only the need to give financial support to clubs, individuals or groupings, but to implement developmental approach and racial integration to programs and activities embarked on by various groupings.

4. CLASSIFICATION OF GROUPINGS / INDIVIDUALS

For the purpose of this policy guideline, the following groupings will be classified as follows:

a) **Institutions of learning**

Donations may be made to schools (pre-primaries, primaries, high schools and tertiary institutions like technical colleges, technikons and universities). The purpose and intention is the implementation of outcome-based school projects and for sport.

b) **Special institutions**

Donations may be made available to special institutions that are developmental oriented. For the purpose of this policy such schools are classified as special schools for the deaf, the blind and the physically challenged.

c) **Religious institutions**

Donations may be made to all church denominations.

d) **Social clubs / entertainment clubs**

Donations may be made to such clubs if their intension is clearly specified, i.e. promotion of and entertaining the communities. Such an event should not generate profit, but any funding generated out to activities embarked on, should sustain future activities / events.

e) **Community-based organizations**

Donations may be made to Community-based programmes aimed at educating, informing, transfer of skills and general development-related projects or activities.

f) **Close corporations**

For the purpose of these policy guidelines, close corporations are, by nature of their existence, profit generators and as a result, they are excluded from funding.

g) **Section 21 companies (not for gain companies)**

Such companies, by nature of their existence, will qualify for donations towards their developmental programmes aimed at capacity building and skills transfers to the communities.

h) **Sporting clubs**

Sporting clubs that promotes integration of all race groupings and which are working within the national guidelines for sports development may qualify for donations.

i) **Cultural organizations**

Cultural groupings that aim at cultural integration and cultural promotion or conservation, may qualify for donations.

j) **Donations to groupings involved in economic activities**

A special grant may be made to groupings that are aimed at implementing programmes that will benefit the following economic groupings:

- Small medium and macro enterprises

- Targeting of the poor with the intention of transferring skills, implementing rural integration and rural development and the redistribution of resources and opportunities.
- Arts, science, cultural, tourism development and tendering processes with a direct benefit to the community.

5. REQUESTS FOR DONATIONS

Various requests for donations may be received from various groupings. It is the prerogative of the Municipality to grant a donation.

6. GRANT OF A DONATION

Preferential institutions:

- Special institutions
- Institutions of learning
- Community-based organizations
- Cultural organizations
- Sporting clubs

Other institutions:

- Groupings involved in economic activities
- Religious institutions
- Social clubs / entertainment clubs
- Section 21 companies

7. LIMITATIONS

- 7.1 No donations may be made to any institution, organization, society or club that are making any profit or gain there from.
- 7.2 No donations or grants may be made to any institution, organization, society or club where the head office or main office is not inside Msukaligwa, unless the event or purpose would benefit Msukaligwa community.
- 7.3 No donations or grants may benefit any member of Council, or an official unless Council has approved such donation or grant.
- 7.4 Donations or grants may only be made to an institution, organization, society or club and not to an individual person unless Council has approved such donation or grant to a specific individual or group of individuals.

8. **REPORTING**

Once funded, a detailed up-to-date report on expenditure must be submitted to Council on request.

9. **BUDGET**

9.1 Donations or grants may only be granted or approved in the following circumstances:

- a) May only be made out of votes approved by Council, especially for such expenses;
- b) May be made out of the Mayor's allowances.
- c) May be made out of any promotion votes.

9.1 The official in control of above votes may approve such grant or donation if:

- Council approved the donation or grant; or
- The donation or grant is not more than R800-00.

MSUKALIGWA MUNICIPALITY

15TH ORDINARY

27 OCTOBER 2003

A - REPORT

01/27/10/2003
LM 1437/10/2003

I/B 5/15B

DRAFT DONATION POLICY

RESOLUTION

Marketing Dept.

1. That Council approves the donation Policy guide on the donations made by Council to individuals, groups and sporting clubs for various projects/programmes.
2. That if a donation is made by Council to a Club, individual etc, a report be a condition to be submitted to Council, explaining how such a donation was spent, and who benefited out of it.
3. That institutions be informed that due to budget reasons they will have to forward their applications in advance.