

MSUKALIGWA MUNICIPALITY

PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre
C/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
2350

Customer Care Center: 08611 MSUKA [67852]
Msukaligwa Municipality Fax: +27 17 801-3851

ternet: www.msukaligwa.gov.za
ail: msuka@msukaligwa.gov.za

The Msukaligwa Local Municipality, with its seat in Ermelo and incorporating Ermelo, Davel, Chrissiesmeer, Lothair, Breyten and Sheepmoor is looking for a suitably qualified candidate to fill the position of:

MUNICIPAL MANAGER (TWO YEARS PERFORMANCE BASED CONTRACT)

RESPONSIBILITIES * Perform all tasks as head of administration in terms of Section 55 (1) of the Municipal Systems Act, 2000, as amended. * Perform all tasks as accounting officer of the Municipality in terms of Section 55 (2) of the Municipal Systems Act, 2000, as amended and Chapter 8 of the Municipal Finance Management Act, 2003. * Ensure that the Municipality is well positioned to achieve its vision within the shortest possible timeframe. * Ensure that all pertinent pieces of legislation are adhered to by all within the Municipality. * Ensure that the Municipality achieves maximum performance in the implementation of its IDP, PMS, SDBIP, municipal by-laws, Council resolutions, the 5 year Local Government Strategic Agenda and the Millennium Development Goals. * Ensure that world-class executive support is provided to all political office bearers, thereby enabling them to excel in leading the Municipality to greater heights of service delivery and development facilitation.

REQUIREMENTS: * A recognised B. Degree in Public Administration or other relevant field, coupled with a wealth of relevant hands-on (minimum of five years) experience at senior management level in a high-performing municipal environment. * The core competencies which must distinguish between core managerial competencies and core occupational competencies. * Core managerial competencies providing for organisational development and strategic planning, leadership, project management and financial interpretation and analysis * Core occupational competencies providing for knowledge, skills, communication and exceptional and dynamic creativity to improve the functioning of the Municipality. * Evidence of superior negotiating skills. * Cutting-edge proposal and report-writing skills as well as presentation skills * Evidence of excellent communication skills (both written and verbal) * Experience in managing a winning team * Computer literacy and competency * Evidence of attention to detail skills * Hands-on corporate governance experience * Willingness to work extraordinary hours, including extensive travelling.

If you qualify as per the above responsibilities and requirements, please send your application letter in conjunction with your comprehensive Curriculum Vitae, as well as certified copies of certificates to : THE ACTING DIRECTOR CORPORATE SERVICES, MSUKALIGWA MUNICIPALITY, c/o KERK * TAUTE STREET, ERMELO, 2350 OR P.O. BOX 48, ERMELO, 2350

NB* NO FAXED OR E-MAIL APPLICATIONS WILL BE CONSIDERED.

REMUNERATION A market-related remuneration package will be negotiated with the successful applicant.

PLEASE NOTE The successful candidate will be expected to enter into a two year fixed-term performance based contract with the Council as envisaged in Section 57 of the Local Government Municipal Systems Act. No 32 of 2000. Should candidates not be notified of the outcome of their application within 28 days of the closing date, they should regard their applications as having been unsuccessful.

CLOSING DATE : **31 JANUARY 2010** **12 NOON**
Applications must reach this office before or on the closing date.

NOTICE NUMBER : **1/2010**