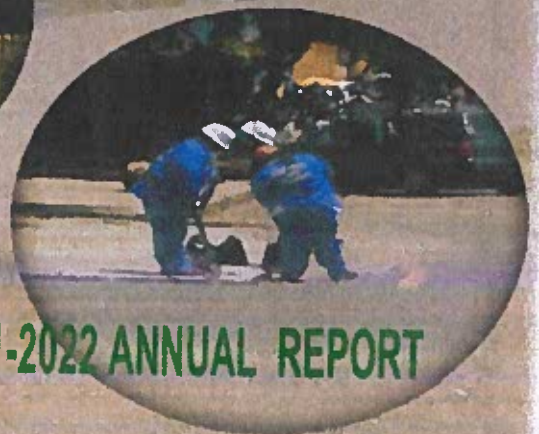




# Msukaligwa Local Municipality



**OVERSIGHT REPORT ON THE 2021-2022 ANNUAL REPORT**

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)**



# Msukaligwa Local Municipality



OVERSIGHT REPORT ON THE 2021-2022 ANNUAL REPORT

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

# Chapter 1

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# Chapter 1

## CHAPTER 1 – CHAIRPERSON’S FOREWORD AND EXECUTIVE SUMMARY

### COMPONENT A: CHAIRPERSON’S FOREWORD

Honourable Speaker of Council Cllr. N.S. Xaba  
Your Worship the Executive Mayor Cllr. M.P. Nkosi and the Mayoral Committee  
The Whip of Council Cllr. P.T. Sibeko and Whips of all Political Parties represented in this Council.  
Chairpersons of Section 79 Committees and all members  
Fellow Councillors  
The Municipal Manager, Senior Management, Managers and officials present here.  
Members of Public and Media  
Community Development Workers and ladies and gentlemen

In terms of section 121 (1) and 127 (2) of the MFMA Council was expected to note and consider the Draft Annual Report together with audited financial statements.

Indeed, in its sitting held on the 27 January 2023 under the Report of the Executive Mayor a Draft Annual Report for 2021/2022 financial year was considered or rather noted and referred to MPAC for scrutiny and resubmission of a full report to Council. The fact that the Municipality submitted the Draft Annual Report on time and in compliance with legislation is worth commending.

Hon. Speaker I wish to report that the Committee held numerous meetings wherein the Draft Annual Report was assessed and scrutinized. In our first meeting held on 01 March 2023 we dealt with the content of the Draft Annual Report, and we had to satisfy ourselves that the following key elements were covered on the Report.

- a) Annual Performance Report, evaluating the year's performance against the performance objectives established in the IDP, Budget and Service Delivery and Budget Implementation Plans (SDBIPs).
- b) Annual Financial Statements (AFS), Auditor-General's (AG) Audit Report on the AFS and Management's responses to address the AG's audit findings.

We wish to report to this august house that MPAC sent questions to the Executive on 02 March 2023 for written and oral responses on the questions asked by MPAC. We have attached these set of Questions sent to the Executive as "Annexure A"

We have attached Minutes of the various meetings held between MPAC and various components of the Executive.

Hon. Speaker you will recall that our mandate as MPAC is primarily to assist Council to review and monitor the actions of the Executive. We had to make an assessment as to whether the Executive and Administration had in the Financial Year under complied with legislative and policy guidelines.

Hon. Speaker, S152 of the Constitution deals with the Objects of Local Government and 1 (b) directs Municipalities to ensure provision of services to communities in a sustainable manner. Central to these tasks and mandate are Technical and Community Services departments which must provide water, electricity, roads, solid waste removal and maintenance of sport facilities etc.

## CHAPTER 2 – BACKGROUND

Council in its ordinary sitting held on January 27, 2023, under the report on the Draft Annual Report for 2021/2023 Financial Year noted and referred that Draft Annual Report to MPAC for Oversight purposes.

To conduct oversight on the Draft Annual Report the Committee convened the following meetings:

- a) 01 March 2023
- b) 07 March 2023
- c) 08 March 2023
- d) 09 March 2023
- e) 10 March 2023
- f) 14 March 2023
- g) 23 March 2023

MPAC held its meeting on 01 March 2023 wherein Questions were set and those questions were sent to the Executive for responses on certain matters on the Draft Annual Report and submission of Portfolios of Evidence.

## CHAPTER 3 – COMMITTEE MEMBERS

### MEMBERS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

No.	Name of Councillor	Designation	Gender	Party
1.	Cllr. M.A. Nzimande	Chairperson	Male	ANC
2.	Cllr. S. Khalishwako	Committee member	Male	ANC
3.	Cllr. S.S. Cindi	Committee member	Male	ANC
4.	Cllr. M.R. Yende	Committee member	Male	EFF
5.	Cllr. M.M. Mkhaliphi	Committee member	Male	ANC
6.	Cllr. Z. Breytenbach	Committee member	Female	DA
7.	Cllr. P.H. Sibiya	Committee member	Male	ANC
8.	Cllr. J.D.A. Blignaut	Committee member	Male	VF
9.	Cllr. T.P. Zulu	Committee member	Female	ANC
10.	Cllr. V.J. Maseko	Committee member	Male	ANC

## CHAPTER 4 - DISCUSSION

### Legislative Mandate and prescripts

Each municipality and each municipal entity must prepare an annual report for each financial year in accordance with the Municipal Systems Act (MSA) (Section 46) and the Municipal Finance Management Act (MFMA) (Section 121).

In addition, Circulars 11 and 63, issued by National Treasury (NT), and the Annual Report Customized Template and Guidelines provided by the Provincial Department of Local Government and Traditional Affairs provide guidance to municipalities on compliance with the above legislation.

LEGISLATIVE ISSUES	COMPLIANCES	RESPONSE	RECOMMENDATIONS
Annual Financial Statements Section 121 (3) (4) of MFMA	<ol style="list-style-type: none"> <li>1. Have the AFS of the Municipality and that of the entity been included in the Annual Report?</li> <li>2. Are both AFS and Annual Report audited?</li> <li>3. Are AFS compliant with GRAP?</li> <li>4. Any comments by the Audit Committee in relation to the AFS?</li> </ol>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	The CFO must build internal capacity to compile AFS
Supply Chain Management Regulations and Policy	<ol style="list-style-type: none"> <li>1. Have certain disclosures of SCM matters been included on the report as required?</li> </ol>	Yes	Enforce compliance
Section 123 of MFMA and Circular 11	<ol style="list-style-type: none"> <li>1. Has the Municipality had any allocation per DORA delayed or withheld?</li> <li>2. Is there any disclosure on allocation made by the Municipality to an organ of state, Municipal entity of other Municipality?</li> <li>3. Has the Municipality complied with the conditions of the grant?</li> </ol>	<p>No</p> <p>No</p> <p>Yes</p>	None
<b>Section 124 (1) (2)</b> Disclosure of Councillors, Directors and Officials in the notes to the AFS	<ol style="list-style-type: none"> <li>1. Have the salaries, allowances and benefits paid to councillors and the Municipal Manager, CFO and senior been disclosed?</li> <li>2. Is there a statement by the Accounting Officer, stating that salaries, allowance and benefits paid to councillors are within the upper limits of the framework envisage in section 219 of the constitution?</li> <li>3. Have arrears for rates and services owed by councillors, in which the arrears were more than 90 days been disclosed including the name of the councillor?</li> </ol>	Yes	None
Section 46 of the MSA on Annual Performance reports of the Municipality	<ol style="list-style-type: none"> <li>1. Has the performance report been included in the annual report?</li> </ol>	Yes	

### Corporate Services:

1. The Draft Annual Report SDBIP implementation under Human Resources specifically deals with the reduction of overtime and the Report indicates that over-time is not properly managed. **Does Executive/Management have a plan to reduce the payment of overtime? If yes can MPAC be furnished with such a plan or strategy?**
2. Does the Municipality have a system or tool to monitor Council employees and ensure that they are productive in their eight hours of work in the various Service Delivery Units? **If yes can the Executive present such a system or tool.**
3. In Chapter 4 on Organizational Development Performance: Employees Totals, Turnover and variance the Municipality has many vacant positions which in our view can result in poor delivery of services to communities. **Can Management provide the approved organograms to highlight all vacant and budgeted for positions and reason why such positions are not filled?**
4. Page 15 of the Report indicates that an Employee Validation process was undertaken by the Municipality. **MPAC wishes to know who was delegated to perform that function and which process was followed? Was it done by an independent institution or Msukaligwa Management?**
5. Page 76 of the Report provides information on the types of leave taken by employees. **MPAC wishes to know whether the Municipality has a Leave Management system and that how does the Municipality monitor absenteeism at work and how does it deal with unprotected strikes or industrial action?**
6. Page 79 of the Report deals with Skills Development and Training and the observation by MPAC is that the Municipality does not prioritize Skills Development and Training for both Councillors and officials. **Can Management provide a comprehensive list of all those that received training? Does the Municipality have a budget for Skills Development and Training? If yes how much was it?**
7. The Draft Annual Report highlights the cascading of PMS to all Occupational Level. **Is there any progress on cascading PMS to all occupational levels? If yes can Administration provide a progress report to that effect?**
8. Page 25 of this Report states that By-Laws have not been gazetted due to financial constraints. **Are there plans to source funding for gazetted By-Laws and if yes what are those plans?**

### Finance

1. On page 24 under SDBIP Revenue Management and Credit Control the Municipality has not succeeded in reducing the debt book. **Does the Municipality have a plan to reduce the debt book and creditors and if yes what kind of interventions will be made?**
2. On page 24 of the Draft Annual Report, Administration reported cash flow challenges due to factors such as distribution losses, illegal connection etc. The Report further states that a Financial Recovery Plan was developed and its being implemented. **Is the implementation of the FRP effective enough and has it yielded any positive results to our cash flow situation? If no what else can Management do to improve our cash flow situation?**
3. The Draft Annual Report under topic Website indicate that supply chain management contracts above a prescribed value (give value) for 2021/2022 are not posted on the website. **Are there specific reasons why**

3. Page 51 states Mining and quarrying in the district dropped from 11,8% in 2020/21 to 5,6 % in 2021/22 Financial Year. **Is the depicted picture correct and where do we locate Msukaligwa in this picture?**
4. Page 53 of the Report states N/A on projects implemented through SLP. **Are there no projects implemented by Mines or other businesses in the Municipality? If the answer is yes, where do we locate projects such as Library and Community Hall in Chrissiesmeer?**
5. Is there any progress in so far as SANRAL ring-road, Majuba rail and railway to link South Africa and Swaziland? **If yes can Management provide a full report to MPAC?**
6. Page 107 of the Report reflects numerous Committees including LED and Tourism Committee. **What are interventions does PED as a Department and the Committee have on promotion of tourism in areas like Chrissiesmeer?**

### **Community and Social Services**

1. It is evident that trucks are passing in Ermelo town which puts a strain on roads in Ermelo town. **Does Management have to control and monitor the movement of trucks? If yes can that plan be shared with MPAC?**
2. The Reports under Disaster highlights the shortage of staff and budget constraints as factor that limit our intervention in cases of disasters such as floods and fire. **Are there plans to improve our response in such incidents?**
3. The Number of traffic officers on duty on any average day is 10. **Do we have enough vehicles for these traffic officers, and do they conduct operations in all service delivery unit ?**
4. Your report states that currently the Fire service does not have any reserve fire trucks to be used as front-line runners should any one of the current fire trucks breaks down. **Does the Municipality have a plan to procure fleet for this Section to avoid interruption of the services?**
5. One of the functions of the Department is sport development. **Are there plans to revive sport as part of social cohesion programme? If yes what are the plans?**
6. In page 38 the Report indicates that the department manages landfill sites. **How many licensed landfill sites do we have and are they properly managed? If so why are members of the community not accessing them easily?**

### **Office of the Municipal Manager**

7. Are the findings of the Auditor-General addressed and if yes can Management provide a comprehensive Report to demonstrate that? (This could be in a form of an Action Plan)
8. Page 24 of the Report deals with Fraud and Corruption Management. **Does the Municipality have an Internal Hotline to report cases of Fraud and Corruption? If no can Management be advised to prioritize it.**

The MEC for local government in the province must-

- a) Assess all annual financial statements of municipalities in the province, the audit report on such statements and any responses of municipalities to such audit reports, and determine whether municipalities have adequately addressed any issues raised by the Auditor General in an audit report; and
- b) Report to the provincial legislature any omission by a municipality to adequately address those issues within 60 days.

The municipality has received a Qualified Audit Opinion for the 2021/2022 financial year with the following matters:

- a) Payables from exchange transactions
- b) VAT receivables
- c) Irregular Expenditure
- d) Consumer debtors – electricity
- e) Material losses – Inventory, electricity and water
- f) Fruitless and wasteful expenditure
- g) Material loss on disposal of asset.
- h) There is total number of 78 findings for the financial under review as per the Management letter which shows an improvement when compared with 2020/2021 financial year of **185** findings.

#### **Findings per Department**

- |                             |             |
|-----------------------------|-------------|
| a) Finance Department:      | 57 Findings |
| b) Corporate Department:    | 05 Findings |
| c) Office Of The MM:        | 15 Findings |
| d) Technical Services:      | No Findings |
| e) Community Services:      | No Findings |
| f) Planning & Economic Dev: | No Findings |

#### **AUDITOR GENERAL FINDINGS**

An Audit Action plan will be compiled to address the audit findings and will be monitored on a regular basis and ensure the following processes are implemented:

- a) Monitoring the progress on the implementation of the Auditor General recommendations on a monthly basis.
- b) Management to provide progress report on addressing the issues raised by the Auditor General on a monthly basis.
- c) Internal audit and Audit Committee will conduct follow up on the implementation of action plans on a quarterly basis.

#### **OVERALL IMPLEMENTATION OF ACTION PLANS**


The overall implementation of the Auditor General findings Action Plan for the 2021/22 financial year as at the end of June 2022 was as follows:

TOTAL FINDINGS	Addressed	In Progress	Not Addressed
78			



Madam Speaker and fellow Councillors, the Municipal Public Accounts Committee hereby **RECOMMENDS** the following:

**THAT :**

1. Council **CONSIDERS** the recommendations of the Municipal Public Accounts Committee on the Annual Report.
2. Council **ADOPTS** the Oversight Report by the Municipal Public Accounts Committee (MPAC ) on the 2021/2022 Annual Report in accordance with Section 129 of the Local Government: Municipal Finance Management Act, No.53 of 2003 (MFMA)
3. Council **ADOPTS** the 2021/2022 Annual Report for Msukaligwa Municipality submitted at its Council meeting on 27 January 2023 in accordance with Section 129 of the Local Government: Municipal Finance Management Act, No.53 of 2003 (MFMA) without reservations.
4. That progress reports on the implementation of remedial Action Plan to address findings made by the Auditor-General for the 2021/2022 Financial Year including Management Report be submitted to MPAC on a quarterly basis.
5. That the Accounting Officer make necessary resource allocation to support the implementation of MPAC programmes and activities such as site visits and public hearings as required by legislation.
6. That revenue collection measures, effective policy implementation be strengthened to change the financial position of the Municipality.
7. The Accounting Officer make take reasonable steps to prevent irregular expenditure as required by Section 62 (1) (d) of the MFMA.
8. The Accounting Officer take reasonable steps to prevent unauthorized expenditure as disclosed on the Annual Financials Statements
9. That recommendations made by Internal Audit Unit and Audit Committee be implemented and that quarterly Reports be submitted to MPAC.
10. Filling of all critical and vacant positions as a step to reduce the payment of excessive overtime.
11. Measures be implemented to ensure that all consumers are billed for services received from Msukaligwa Municipality as a step towards Revenue Enhancement.
12. Establishment of LED Forum to strengthen Council's relations with strategic partners.



## MSUKALIGWA LOCAL MUNICIPALITY

### INTERNAL OFFICE MEMO

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**To: [Department]** 1. Office of the Executive Mayor

**From: [Department]** 2. Office of the Speaker

**Memo Date:** 01 March 2023

**To [Primary Recipient]:** The Executive Mayor – Cllr. M.P. Nkosi

**Cc [Secondary Recipient]:** The Municipal Manager -Mr.M.Kunene  
Members of the Municipal Public Accounts Committee

**Memo From:** Chairperson : Municipal Public Accounts Committee

**Memo Priority:** High

**Due Date:** 06 March 2023

**MPAC QUESTIONS IN RESPECT OF THE DRAFT ANNUAL REPORT FOR 2021/2022 FINANCIAL YEAR**

1. The above stated matter refers:
2. Council in its ordinary Council meeting held on 27 January 2023 **REFERRED** the Draft Annual Report for the 2021/2022 Financial Year to the Municipal Public Account Committee (MPAC) for oversight and a comprehensive Report should be **SUBMITTED** to Council no later than two months from the day of the Council sitting in accordance with Section 129 (1) (a) (b) (c) of the MFMA.
3. As part of the Oversight Exercise the following questions are raised by members of the Municipal Public Account Committee for the Executive to respond:

**Corporate Services :**

1. The Draft Annual Report SDBIP implementation under Human Resources specifically deals with the reduction of overtime and the Report indicates that over-time is not properly managed. Does Executive/Management have a plan to reduce the payment of overtime? If yes can MPAC be furnished with such a plan or strategy?
2. Does the Municipality have a system or tool to monitor Council employees and ensure that they are productive in their eight hours of work in the various Service Delivery Units? If yes can the Executive present such a system or tool.
3. In Chapter 4 on Organizational Development Performance : Employees Totals, Turnover and variance it is clear that the Municipality has many vacant positions which in our view can result in poor delivery of services to communities. Can Management provide the approved organograms to highlight all vacant and budgeted for positions and reason why such positions are not filled?
4. Page 15 of the Report indicates that an Employee Validation process was undertaken by the Municipality. MPAC wishes to know who was delegated to perform that function and which process was followed? Was it done by an independent institution or Msukaligwa Management?

*M.P.*

30. Your report states that currently the Fire service does not have any reserve fire trucks to be used as front-line runners should any one of the current fire trucks breaks down. Does the Municipality have a plan to procure fleet for this Section to avoid interruption of the services ?
31. One of the functions of the Department is sport development. Are there future plans to revive sport as part of social cohesion programme? If yes what are the plans?
32. In page 38 the Report indicates that the department manages landfill sites. How many licensed landfill sites do we have and are they properly managed? If so why are members of the community not accessing them easily?

**Office of the Municipal Manager**

33. Are the findings of the Auditor-General addressed and if yes can Management provide a comprehensive Report to demonstrate that? ( This could be in a form of an Action Plan )
34. Page 24 of the Report deals with Fraud and Corruption Management. Does the Municipality have an Internal Hotline to report cases of Fraud and Corruption? If no can Management be advised to prioritize it.
35. The Report states that the AG findings are 78 for the current Financial Year. Are the figures correct if you add the findings per Department as stated on the Report?
36. Are there findings from the Internal Audit Unit implemented and if yes can Management provide information to substantiate that?
37. Billing is certain part of the Municipality remains a challenge. Does the Municipality have plans to install meters in areas that did not have meters?
38. Some KPI for this Financial Year have not been achieved. Does the Municipal Manager have a plan to ensure that all set KPIs are implemented without fail?

**General :**


The observation is that almost all Departments are battling in terms of budget and staff shortages. What are plans to address these critical matters?

Yours in Good Governance.

**Cllr. B.A. Nzimande**  
Chairperson Municipal Public Account Committee

*02/05/2023*  
Date

*MA*



## MSUKALIGWA LOCAL MUNICIPALITY

### INTERNAL OFFICE MEMO

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**To: [Department]** 1 Office of the Executive Mayor

**From: [Department]** 2 Office of the Speaker

**Memo Date:** 10 March 2023

**To [Primary Recipient]:** The Executive Mayor – Cllr. M.P. Nkosi

**Cc [Secondary Recipient]:** The Municipal Manager -Mr M.Kunene  
Members of the Municipal Public Accounts Committee

**Memo From:** Chairperson - Municipal Public Accounts Committee

**Memo Priority:** High

**Due Date:** 14 March 2023

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**RE: FOLLOW UP MEETINGS WITH MUNICIPAL PUBLIC ACCOUNT COMMITTEE : FINANCE & TECHNICAL**

Executive Mayor

- Council in its ordinary Council meeting held on 27 January 2023 **REFERRED** the Draft Annual Report for the 2021/2022 Financial Year to the Municipal Public Account Committee (MPAC) for oversight and a comprehensive Report should be **SUBMITTED** to Council no later than two months from the day of the Council sitting in accordance with Section 129 (1) (a) (b) (c) of the MFMA.
- As part of this process MPAC met with Finance on 09 March 2023 and Technical Services on 10 March 2023 in separate meetings.
- The Municipal Public Account Committee therefore wishes to invite both Finance and Technical Services to a joint meeting planned as follows:

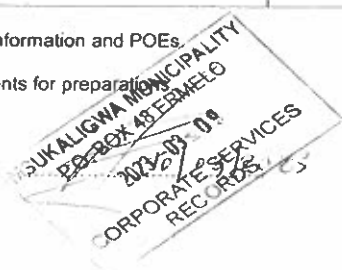
Department	Participants	Date	Time
a. Technical Services & Finance	MMCs, Directors (CFO & Technical ) & Managers	14 March 2023	14H00

Both Departments are requested to submit outstanding information and POEs.

Please note that Questions will be sent to both Departments for preparation.

Yours in Good Governance

.....  
**Cllr. M.A.Nzimande**  
 Chairperson Municipal Public Account Committee



	<p>2.1 The Chairperson informed the meeting that the meeting that the meeting was held to conduct Oversight on 2021/20222 Draft Annual Report as well as to finalize MPACs report on the UIF &amp; W Reports for the Financial Year ended June 2022.</p> <p>2.2 The Chairperson highlighted the fact that it was important for MPAC to meet regularly and to deal with all matters referred to it by Municipal Council.</p> <p>2.3 The Chairperson informed the meeting that MPAC has developed a programme for meetings with various internal Departments for them to respond to questions from MPAC.</p> <p>2.4 The Chairperson informed the meeting that members can prepare and send their question to Secretariat later 01 March 2023 so that such questions can be consolidated and sent to the Executive.</p>
3.	<p><b><u>APPLICATION FOR LEAVE OF ABSENCE</u></b></p> <p><b><u>The following leaves of absence were received:</u></b></p> <p>3.1 Cllr. Z. Breydenbach - Had written to the Speaker on her unavailability to Committees.</p> <p>3.2 Cllr. M.R. Yende - Due to ill-health (Message wrote on MPAC group)</p> <p>The Committee <b><u>ACCEPTED</u></b> the Applications for Leave of Absences as presented to the meeting.</p>
4.	<p><b><u>MATTERS FOR DISCUSSION</u></b></p> <p>4.1 <b><u>Management responses on the UIF &amp; W Report for the year ended June 2022.</u></b></p> <p>a) The meeting <b><u>NOTED</u></b> the fact that Management responses on Questions raised by members of MPAC was signed off by the Executive Mayor and Municipal Manager on 13 December 2022.</p> <p>b) The meeting further <b><u>ACKNOWLEDGED</u></b> the fact that the <b><u>RESPONSES</u></b> were received by Corporate Services: Secretariat on 04 January 2023 and was sent to all members on that day.</p> <p>c) The Chairperson <b><u>ADVISED</u></b> the Committee that MPAC must <b><u>EXAMINE</u></b> the responses from the Executive for possible finalization in the next meeting of MPAC so that a Report can be sent to Council.</p>
5.	<p><b><u>RESOLUTION</u></b></p> <p>The meeting <b><u>RESOLVED</u></b> that members of MPAC will study the <b><u>RESPONSES</u></b> and will make their <b><u>RECOMMENDATIONS</u></b> in the next meeting of MPAC planned for 07 March 2023.</p>

# MSUKALIGWA LOCAL MUNICIPALITY Annexure 'e'



## MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE AND CORPORATE SERVICES HELD ON 07 MARCH 2023 AT 10H00 IN THE COUNCIL CHAMBERS.

### Councillors: Members of MPAC

No.	Name and Surname	Position	Present/Absent
1.	Cllr. M.A. Nzimande	Chairperson	Present
2.	Cllr. S.P. Khalishwako	Committee member	Present
3.	Cllr. S.S. Cindi	Committee member	Absent
4.	Cllr. M.R. Yende	Committee member	Absent
5.	Cllr. M.M. Mkhalihi	Committee member	Present
6.	Cllr. Z. Breytenbach	Committee member	Applied for Leave of Absence
7.	Cllr. P.H. Sibiya	Committee member	Present
8.	Cllr. J.D.A. Blignaut	Committee member	Present
9.	Cllr. T.P. Zulu	Committee member	Present
10.	Cllr. V.J. Maseko	Committee member	Absent

### Executive and Management

No.	Name and Surname	Position	Attended /Not attended
1.	Cllr. T.J. Madlala	MMC for Corporate Services	Attended
2.	Mr. A.N. Mavimbela	Acting Director Corporate Service	Attended

### Support Staff:

No.	Name and Surname	Position	Attended /Not attended
1.	Mr. M.G. Zulu	Manager: Secretariat	Attended
2.	Mr. M.M. Thabethe	Chief of Staff: Office of EM	Attended
3.	Mr. B.C. Sibeko	Manager: Office of Speaker	Attended

4.	<p><b><u>Draft Annual Report: 2021/22 Financial Year: Presentation of Responses by Corporate Services (Management)</u></b></p> <p>4.1 The MMC made a presentation and provided responses to all questions sent by MPAC to Corporate Services.</p> <p><b>The question relevant to Corporate Services are on Pages 1-8 on the memo sent by MPAC which is attached as "Annexure A"</b></p>
5.	<p><b><u>Discussion of Presentation:</u></b></p> <p>After the presentation of responses, the MPAC raised the following matters and further requested Management to provide POEs.</p> <ul style="list-style-type: none"> <li>a) MPAC requests Management to provide Minutes of LLF meeting where matter of overtime and controls thereof was discussed as per oral response by Management.</li> <li>b) MPAC requested a copy of the Memo signed by the MM to employees in adherence to working hours as stated by the Management/Executive.</li> <li>c) MPAC requests a sample of a Job Card as stated in the response preferably from all Departments.</li> <li>d) MPAC requests a list of all vacant positions that the Municipality will fill before May 2023 as per Council Resolution taken on 27 February 2023.</li> <li>e) MPAC requests proof that all Labour matters are dealt with and proof that there are systems in place to motivate Council employees to perform their duties diligently.</li> <li>f) MPAC is of the view that the attendance registers as a control measure can be forged and requests Management to demonstrate how such a tendency could be avoided.</li> <li>g) MPAC requests an extract of the employees' validation process. <ul style="list-style-type: none"> <li>(i) MPAC wanted to get a comprehensive Report in terms of supervision and reporting in the various Departments and Service Delivery Unit.</li> <li>(ii) MPAC wishes Management to demonstrate instances where it applied the provisions of LRA as stated in the response. MPAC requests a Portfolio of Evidence.</li> <li>(iii) MPAC requests a POE (List of Councilors &amp; Employees trained as per Report).</li> <li>(iv) MPAC requests a sample of signed Performance Agreements (Community Services).</li> <li>(v) MPAC requests the list of all Draft By-Laws gazetted and the list of those By-Laws that will be prioritized for gazetting.</li> </ul> </li> </ul>

## MSUKALIGWA LOCAL MUNICIPALITY Annexure 'f'



### MINUTES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE HELD WITH PLANNING AND ECONOMIC DEVELOPMENT HELD ON 08 MARCH 2023 AT 10H00 IN THE COUNCIL CHAMBERS.

#### Councillors: Members of MPAC

No.	Name and Surname	Position	Present/Absent
1.	Cllr. M.A. Nzimande	Chairperson	Present
2.	Cllr. S.P. Khalishwako	Committee member	Late Arrival (Transport issues)
3.	Cllr. S.S. Cindi	Committee member	Present
4.	Cllr. M.R. Yende	Committee member	Present
5.	Cllr. M.M. Mkhaliphi	Committee member	Present
6.	Cllr. Z. Breytenbach	Committee member	Applied for Leave of Absence
7.	Cllr. P.H. Sibiya	Committee member	Absent
8.	Cllr. J.D.A. Blignaut	Committee member	Applied for Leave of Absence
9.	Cllr. T.P. Zulu	Committee member	Present
10.	Cllr. V.J. Maseko	Committee member	Present

#### Executive and Management

No.	Name and Surname	Position	Attended /Not attended
1.	Cllr. B.G. Motha	MMC - Planning and Economic Development	Attended
2.	Ms. H. Maganya	Director - Planning and Economic Development	Attended

#### Support Staff: Secretariat

No.	Name and Surname	Position	Attended /Not attended
1.	Mr. M.G. Zulu	Manager: Secretariat	Attended
2.	Mr. M.M. Thabethe	Chief of Staff: Office of EM	Attended
3.	Mr. B.C. Sibeko	Manager: Office of Speaker	Attended

	<ul style="list-style-type: none"> <li>b) After the presentation MPAC raised the following matters and further requested Management to provide POEs.</li> <li>c) That the Department in collaboration with affected Ward Councillors should be able to engage farmers for allocation of land for Human Settlement even in such privately owned areas.</li> <li>d) That most farms in Ward 11 are owned by the community (CPA) and as such it would be easy to build houses in such areas.</li> <li>e) That process towards the establishment of LED Forum must be properly handled to ensure that all interested Stakeholders participate to avoid possible disruptions.</li> <li>f) That the Department must submit to MPAC a socio-economic profile for Msukaligwa in terms of drop in Mining and quarrying as well as the causes of such trend and possible mitigation strategies.</li> <li>g) The Department must submit to MPAC a list of all existing businesses in the Municipality so that a process to discuss SLP can be initiated for the benefit of the Municipality.</li> <li>h) MPAC requested the Department to submit a database of all existing Mines within Msukaligwa Municipality. The Department must also reflect those that are exempted from SLP and those that are making contributions. This refers to those with permit and license.</li> <li>i) MPAC also requests the Department to provide a full Report on SLPs to include all projects, donations etc. Furthermore, MPAC wanted the Department to clarify the mechanisms they use to engage with Forums?</li> <li>j) MPAC requested the Department to engage SANRAL and to ensure that SANRAL provides information to all Councillors in so far as their projects in Msukaligwa are concerned.</li> <li>k) MPAC wanted the Department to clarify as to whether SANRAL does assist in fixing potholes in various Roads within the Municipality and the state of N2. <ul style="list-style-type: none"> <li>(i) MPAC wanted the Department to provide a full Report on Majuba Rail because it appears on the Draft Annual Report.</li> <li>(ii) MPAC wanted to PED to provide a full Report on Tourism promotion and requested the Department to supply the tourist guide booklet.</li> </ul> </li> </ul>
<p><b>6.</b></p>	<p><b><u>CLOSURE</u></b></p> <p>6.1 The Chairperson officially thanked the MMC for attending the session with MPAC and reminded them to submit additional information and POEs.</p>

  
 Cllr. M.A. Nzimande  
 MPAC Chairperson

  
 Date

### **Support Staff: Secretariat**

No.	Name and Surname	Position	Present/Absent
1.	Mr. M.G. Zulu	Manager: Secretariat	Attended
2.	Mr. M.M. Thabethe	Chief of Staff: Office of EM	Attended
3.	Mr. B.C. Sibeko	Manager: Office of Speaker	Attended
4.	Ms. T.T. Ndaba	Chief Internal Auditor	Attended

<b>PROCEDURAL MATTERS</b>	
1.	<p><b><u>OPENING AND WELCOME</u></b></p> <p>1.1 The Chairperson of MPAC Cllr. M.A. Nzimande declared the meeting officially opened and welcomed the MMC for Finance Cllr. E.C. Msezane who was accompanied by the CFO, Deputy CFO, and all Finance Managers.</p> <p>1.2 The Chairperson informed members that the meeting was held to receive a presentation from Finance Department in respect of questions raised by MPAC on the content of the Draft Annual Report for 2021/2022 Financial Year.</p> <p>1.3 The Chairperson assured the meeting that Finance has submitted their responses and that they had attached Portfolios of Evidence.</p>
2.	<p><b><u>APPLICATION FOR LEAVE OF ABSENCE</u></b></p> <p><b><u>The following Leave(s) of Absence were received:</u></b></p> <p>2.1 Cllr. Z. Breydenbach - Had written to the Speaker on her Application for Leave.</p>
3.	<p><b><u>Draft Annual Report: 2021/22 Financial Year: Presentation of Responses by Finance (Management)</u></b></p> <p>The question relevant to Finance appeared as Numbers 21-26 on the memo sent by MPAC which is attached as "Annexure A".</p> <p>3.1 The Chairperson invited Cllr. E.C. Msezane who is MMC for Finance to make a presentation based on questions sent to them.</p>

	<p>and further requested a plan from Management to assist ensure that Finance staff acquire the necessary skills.</p> <p>(iii) MPAC requested Finance to develop and submit a plan to assist ensure the transfer of skills on the development of AFS by the current service provider mentioned on Finance responses.</p>
5.	<p><b>CLOSURE</b></p> <p>5.1 The Chairperson officially thanked the MMC for attending the session with MPAC and he assured MPAC members that MPAC will submit the Oversight Report to Council on or before 31 March 2023 as required by both Council and legislation.</p>

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 Cllr. M.A. Nzimande  
 MPAC Chairperson

09/03/2023  
 Date

NO	DESCRIPTION
<b>PROCEDURAL MATTERS</b>	
1.	<p data-bbox="316 510 1412 548"><b><u>OPENING AND WELCOME</u></b></p> <p data-bbox="316 582 1412 683">1.1 The Chairperson of MPAC Cllr. M.A. Nzimande declared the meeting officially opened and welcomed the MMC for Technical Services Cllr. T.C. Motha who was accompanied by Mr. W. Nkosi from PMU Section.</p> <p data-bbox="316 728 1412 828">1.2 The Chairperson informed members that the meeting was held to receive a presentation from Technical Services Department in respect of questions raised by MPAC on the content of the Draft Annual Report for 2021/2022 Financial Year.</p> <p data-bbox="316 873 1412 940">1.3 The Chairperson expressed dissatisfaction by the non-attendance of the Acting Director for Technical Services and the fact that he has not submitted POEs to Secretariat.</p>
2.	<p data-bbox="316 974 1412 1008"><b><u>APPLICATION FOR LEAVE OF ABSENCE</u></b></p> <p data-bbox="316 1041 1412 1086"><b><u>The following leaves of absence were received:</u></b></p> <ul data-bbox="316 1120 1412 1534" style="list-style-type: none"> <li>• Cllr. Z. Breydenbach - Had written to the Speaker on her Application for Leave.</li> <li>• Cllr. S.S. Cindi - Had a community issue to attend in his Ward.</li> <li>• Cllr. V.J. Maseko - Had a commitment in Ward 15.</li> <li>• Acting Director Mr. Zitha - Attended GSDM strategic Planning session.</li> <li>• Mr. S. Mdluli - Manager Water Services-Attending interviews.</li> <li>• Ms. G. Buthelezi - Manager Electricity attended interviews.</li> </ul>
3.	<p data-bbox="316 1556 1412 1601"><b><u>PRESENTATION BY TECHNICAL SERVICES</u></b></p> <p data-bbox="316 1635 1412 1702"><b><u>Draft Annual Report: 2021/22 Financial Year: Presentation of Responses by Technical Services (Management)</u></b></p> <p data-bbox="316 1736 1412 1814">3.1 The Chairperson invited Cllr. T.C. Motha who is MMC for Technical Services to make a presentation based on questions sent to them.</p>

	<ul style="list-style-type: none"> <li>(i) MPAC requested Technical Services to provide future on the construction of Sewer Treatment Plan to complement the over utilized Sewer Treatment Plant. In the meantime, the Ext 11 sewer leakages had to be attended.</li> <li>(ii) The new Road in Khayelisha is poorly constructed and MPAC request information on the role of PMU when such projects are implemented. This refers to inspection and general compliance.</li> <li>(iii) MPAC progress on the application to DWS to connect Jericho Dam to boost Torbanite Dam. This refers to the notion of emergency pipeline.</li> <li>(iv) MPAC requested progress on the drilling of boreholes on farms and rural areas.</li> <li>(v) MPAC requests a full report on DWS feasibility study on the possible upgrade of the Water Treatment Plant.</li> </ul>
6.	<p><b><u>CLOSURE</u></b></p> <p>6.1 The Chairperson officially thanked the MMC for attending the session with MPAC and advised her that a joint meeting with Finance will be organized to seek to attend cross cutting matters.</p>

  
 Cllr. M.A. Nzimande  
 MPAC Chairperson

  
 Date

NO	DESCRIPTION
	<b>PROCEDURAL MATTERS</b>
1.	<p data-bbox="323 371 651 405"><b><u>OPENING AND WELCOME</u></b></p> <p data-bbox="323 439 1418 577">1.1 The Chairperson of MPAC Cllr. M.A. Nzimande declared the meeting officially opened and welcomed the MMC for Community and Social Services Cllr. S.E. Ngovene who was accompanied by Mr. M.S. Lukhele who is Director Community and Social Services and Managers.</p> <p data-bbox="323 611 1418 719">1.2 The Chairperson informed members that the meeting was held to receive a presentation from Community and Social Services in respect of questions raised by MPAC on the content of the Draft Annual Report for 2021/2022 Financial Year.</p>
2.	<p data-bbox="323 757 826 790"><b><u>APPLICATION FOR LEAVE OF ABSENCE</u></b></p> <p data-bbox="323 824 914 857"><b><u>The following Leaves of Absence were received:</u></b></p> <p data-bbox="323 891 1249 925">2.1 Cllr. Z. Breydenbach - Had written to the Speaker on Application for Leave.</p> <p data-bbox="323 958 1329 992">2.2 Cllr. Khalishwako - Reported to the Chairperson that he will join the meeting later.</p> <p data-bbox="323 1025 1042 1059">2.3 Cllr. M.R. Yende - Had other work-related commitments.</p> <p data-bbox="323 1093 1233 1126">The meeting <b><u>ACCEPTED</u></b> the Applications for Leave of Absence from members.</p>
3.	<p data-bbox="323 1178 1418 1245"><b><u>Draft Annual Report: 2021/22 Financial Year: Presentation of Responses by Community Services</u></b></p> <p data-bbox="323 1279 1418 1346">3.1 The question relevant to Finance appeared as Numbers 27-32 on the memo sent by MPAC which is attached as "Annexure A".</p> <p data-bbox="323 1379 1418 1487">3.2 The Chairperson invited Cllr. S.E. Ngovene to make a presentation based on questions sent to them. The Chairperson informed the meeting that they will attend to one question and response at a time.</p> <p data-bbox="323 1520 1418 1588">3.3 The Chairperson requested all participants in the meeting to put their phones on silent and that he will allow them to respond to urgent calls if so required.</p>
4.	<p data-bbox="323 1659 659 1693"><b><u>Discussion of Presentation:</u></b></p> <p data-bbox="323 1727 1418 1794">After the presentation of responses, the MPAC raised the following matters and further requested Management to provide POEs.</p> <p data-bbox="323 1827 1418 1895">a) MPAC requested Management to provide a Report on the number of traffic fines issued to truck drivers for parking in Ermelo Town in the 2021/2022 Financial Year.</p>

	<p>o) MPAC requested Management to initiate Awareness Campaigns in all Wards to educated society on the negative impact of illegal dumping.</p> <p>p) MPAC requested Management to share a plan on how refuse will be collected in the various Units of the Municipality.</p>
<b>5.</b>	<p><b><u>DATE FOR THE SUBMISSION OF PORTFOLIOS OF EVIDENCE</u></b></p> <p>5.1 The Chairperson of MPAC requested the MMC to send additional information and POEs to MPAC to allow MPAC to scrutinize such information and to prepare its Report to Council.</p>
<b>6.</b>	<p><b><u>CLOSURE</u></b></p> <p>6.1 The Chairperson requested the MMC to assist ensure that POEs for all matters discussed are submitted to MPAC to allow MPAC to scrutinize them and submit a report to Council.</p>

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**Cllr. M.A. Nzimande**  
**MPAC Chairperson**

14/03/2023  
 Date

	<p>1.2 The Chairperson informed the meeting that the joint meeting was initiated to deal with cross cutting matters and as a response to matters raised by MPAC on the content of the Draft Annual Report for 2021/2022 Financial Year.</p> <p>1.3 The Chairperson informed the meeting that POEs from Finance were received and regrettably noted that Technical Services did not send their POEs to MPAC Secretariat.</p>
2.	<p><b><u>APPLICATION FOR LEAVE OF ABSENCE</u></b></p> <p><b><u>The following Leaves of Absence were received:</u></b></p> <p>2.1 Cllr. Z. Breydenbach - Had written to the Speaker on Application for Leave.</p> <p>2.2 Cllr. Khalishwako - Had other commitments.</p>
3.	<p><b><u>Draft Annual Report: 2021/22 Financial Year: Presentation of Responses by Finance and Technical Services</u></b></p> <p>3.1 The follow up questions sent to Finance on 10 March 2021 were used and attached as "Annexure A".</p> <p>3.2 The MMC made a presentation and provided responses to all questions sent by MPAC to Finance.</p>
5.	<p><b><u>DISCUSSION OF PRESENTATION: FINANCE AND TECHNICAL</u></b></p> <p>After the presentation of responses, the MPAC raised the following matters and further requested Management to provide POEs.</p> <p>a) MPAC requested Management to correct the issue of R1 million stated under repair and maintenance to specify it as a co-funding to Department of Human Settlements for infrastructure development.</p> <p>b) MPAC requested Management to provide progress report in addressing 27 SCM issues raised by Internal Audit Unit as per their report.</p> <p>c) MPAC requested Finance to provide the list of all service providers appointed for supply and delivery of materials used by Technical Services.</p> <p>d) MPAC requested Management to provide reports on criminal cases opened because of breaking in at the Stores as well as a statement to ensure that Council appointed Security company takes responsibility for such incidents.</p> <p>e) MPAC requested Management to provide a full report on the most recent burglary at stores as well as the financial implications thereof.</p>

## MSUKALIGWA LOCAL MUNICIPALITY Annexure 'k'



**MINUTES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE WITH THE AUDITOR-GENERAL, AUDIT COMMITTEE, INTERNAL AUDIT, MUNICIPAL MANAGER HELD ON 23 MARCH 2023 AT 10H00 IN THE COUNCIL CHAMBERS.**

**Councillors: Members of MPAC**

No.	Name and Surname	Position	Present/Absent
1.	Cllr. M.A. Nzimande	Chairperson	Present
2.	Cllr. S.P. Khalishwako	Committee member	Applied for Leave of Absence
3.	Cllr. S.S. Cindi	Committee member	Present
4.	Cllr. M.R. Yende	Committee member	Present
5.	Cllr. M.M. Mkhaliphi	Committee member	Present
6.	Cllr. Z. Breytenbach	Committee member	Applied for Leave of Absence
7.	Cllr. P.H. Sibiya	Committee member	Present
8.	Cllr. J.D.A. Blignaut	Committee member	Present
9.	Cllr. T.P. Zulu	Committee member	Present
10.	Cllr. V.J. Maseko	Committee member	Absent

**Support Staff: Secretariat**

No.	Name and Surname	Position	Attended /Not attended
1.	Mr. M.G. Zulu	Manager: Secretariat	Attended

**Management :**

NO	DESCRIPTION
	<b>PROCEDURAL MATTERS</b>
1.	<b><u>OPENING AND WELCOME</u></b>
	1.1 The Chairperson of MPAC Cllr. M.A. Nzimande declared the meeting officially opened and welcomed Mr.Mapheto a member of the Audit Committee and a representative from the office of the Auditor-General who were connected virtually.

5.

a) **The response highlighted the following matters :**

- b) Management has started the process to strengthen Service Delivery Unit and that a Manager has been appointed for Breyten.
- c) Management will strengthen Management and supervision in the various Service Delivery Units.
- d) The list of EPWP participants appointed will be submitted and those deployed in Technical Services will be highlighted.
- e) Management is looking at a system to invest in own fleet to enhance the delivery of services to communities.
- f) The Municipality has budgeted only 1% out of its budget which was an unacceptable norm.
- g) Water is now available in Breyten particularly those street that did not have water for the past seven months and that the RBIG project will increase capacity to ensure that Thaboville in Breyten is consistently supplied with water.
- h) The Municipality has received R8 million towards installation of water and electricity meters and is not enough to cover all households and that big water and electricity will be prioritized in terms of meters installations.
- i) Management is looking at means to properly utilize Council mechanics as well as possible centralization of workshops.
- j) Management has provided gadgets to support the Work-Wide system at the Contact Centre.
- k) The Municipality through CoGTA is attending to distribution losses and will develop a mechanism to reduce it.
- l) Management is investigating possible tapping on water infrastructure by mines and private people.
- m) Proposals to attend the sewer blockages have be made and will be processed accordingly.



**MPAC QUESTIONS**

**CORPORATE SERVICES**

NO. QUESTION	MANAGEMENT RESPONSE	MPAC ACTION
<p>1. The Draft Annual Report SDBIP implementation under Human Resources specifically deals with the reduction of overtime and the Report indicates that overtime is not properly managed. Does Executive/Management have a plan to reduce the payment of overtime? If yes can MPAC be furnished with such a plan or strategy?</p>	<p>The municipality is in the process of developing a plan and or strategy to reduce overtime but has taken some steps to minimize overtime by limiting it mainly to service delivery department providing essential services.</p> <p>The LLF meeting was held on 02 March 2023 wherein this matter was discussed.</p>	<p>Satisfied with response and POE.</p>
<p>2. Does the Municipality have a system or tool to monitor Council employees and ensure that they are productive in their eight hours of work in the various Service Delivery Units? If yes can the Executive present such a system or tool.</p>	<p>There are various tools that the municipality utilizes to monitor that employees are productive in their eight hours of work. These tools are: -</p> <ul style="list-style-type: none"> <li>a) Attendance registers</li> <li>b) Minutes of Monthly meetings</li> <li>c) Job cards issued for work to be performed.</li> <li>d) Monthly reports submitted to S.80 committees.</li> <li>e) Quarterly, biannual, and annual performance reports submitted to Council.</li> <li>f) Activity plans between immediate superior and subordinates.</li> </ul>	<p>The memo signed by the Municipal Manager was received and MPAC is satisfied with response.</p>

	<p>and how does it deal with unprotected strikes or industrial action?</p>	<p>MPAC is not satisfied with the response that suggest that there were no issues between Management and Labour</p>
<p>6.</p>	<p>Page 79 of the Report deals with Skills Development and Training and the observation by MPAC is that the Municipality does not prioritize Skills Development and Training for both Councilors and officials. Can Management provide a comprehensive list of all those that received training? Does the Municipality have a budget for Skills Development and Training? If yes how much was it?</p>	<p>MPAC is satisfied with response and POE.</p> <p>Management of absenteeism is the function of immediate superior through monitoring of attendance register etc.</p> <p>Unprotected strike is managed through the provision of LRA and collective agreement.</p> <p>The municipality has not experienced an unprotected strike in the past three years in the municipality and therefore has not implemented the LRA and Collective Agreement provisions.</p> <p>Management is prioritising Skills Development and Training for both Councilors and Officials and this can be substantiated by the fact that this Council considered and approved the Workplace Skills Plan which covers the training of both Councilors and Employees on 30 May 2022 in terms of Council Resolution LM 106/05/2022.</p> <p>The municipality does have a budget for skills development and training obtained through the mandatory and discretionary grant obtained from the Local Government SETA. The municipality further provided bursaries to some of its employees. The budget for skills development and training was R 539 328.88 and for the Bursaries its R250 000.00</p> <p>List of training received.</p> <ul style="list-style-type: none"> <li>a) Legal Cost Training</li> <li>b) Fire and Rescue Operation</li> <li>c) ProLaser Machine</li> <li>d) Municipal Financial Management Programme</li> <li>e) Road Work Construction</li> <li>f) Integrated Development Programme</li> <li>g) Performance Management Programme</li> <li>h) Safety Rep Training</li> <li>i) Fire Mashal training</li> <li>j) First Aid Training</li> </ul>

3.	The Draft Annual Report under topic Website indicate that supply chain management contracts above a prescribed value (give value) for 2021/2022 are not posted on the website. Are there specific reasons why these contracts are not posted on the website? if not how soon can Management ensure that such contracts are posted	The 2021/2022 awards were not published on the Municipal Website.  A new Website was developed all awards for the 2022/23 will be published on the Website before end March 2023.	MPAC noted the response and will make a follow up with Finance by end of March 2023
4.	Does the Municipality have a process to respond to findings raised by the Auditor-General in her Report to Msukaligwa Municipality? Are recommendations of the Audit Committee implemented and if yes can Management provide a full report in that regard?	In terms of S131 of the MFMA a municipality must address any issues raised by the Auditor-General in an audit report. Auditor General issued 78 Communication of Audit Findings. An Audit Action plan was developed and presented to Audit Committee	MPAC is satisfied with the response
5.	The municipality engaged the services of consultants to assist in dealing with findings identified by the Auditor General pertaining to administrative governance as well as compilation of the AFS (Page 19) How much is the Municipality paying the private consultants? Do we have a plan to insource such function given the fact that the Municipality has now appointed a CFO?	The municipality appointed EMS at a tendered amount of R7,382,932.39 for a period of 36 months to update the municipal Fixed Asset Register and BDO at a tendered amount of R6,924,478.26 for a period of 36 months to compile Annual Financial Statements. The two contracts are ending on the 31st of July 2023. The municipality will develop a plan to compile the AFS internal.	MPAC recommends that the Municipality must build internal capacity to assist in the compilation of AFS and GRAP compliant Fixed Asset Register
6.	On page 92 there is a diagram depicting a 4.5% in 2017/18 Financial Year and 1.5 % in the Financial Year under review. Can Management explain this trend? Does the Municipality budget enough money for repair and maintenance? If yes can the actual figures be provided?	The total budget for repair and maintenance is R6,989,595.7	MPAC is satisfied with the response.  (Detailed on POE)

### TECHNICAL SERVICES

NO.	QUESTION	MANAGEMENT RESPONSE	MPAC ACTION
1.	On page 92 there is a diagram depicting a 4.5% in 2017/18 Financial Year and 1.5 % in the Financial Year under review. Can Management explain this trend? Does the Municipality budget enough money for repair and maintenance? If yes can the actual figures be provided?	The total budget for repair and maintenance is R6,989,595.7	MPAC is satisfied with the response.  (Detailed on POE)

		The institution is heavily relying on the Municipal support programme by GSDM and their fleet is currently not functioning. Msukaligwa can only be assisted in April if everything goes well.	
7.	Is it possible for Technical Services Department to explore water sources to avoid possible water outages in future?	Other sources such as boreholes and windmills can only be used as a small-scale water provision alternative, solely because of the groundwater availability. Areas such as Sheepmoor and Warburton are proof that these mechanisms are unreliable, hence the recent interventions.	MPAC noted the response

**PLANNING AND ECONOMIC DEVELOPMENT**

NO.	QUESTION	MANAGEMENT RESPONSE	MPAC ACTION
1.	Page 41 of the Report deals with Human Settlement and the role that the Municipality play. Are there any programs to build houses on farms and rural areas particularly those affected by floods and other forms of disasters?	Housing allocation is determined by the Department of Human Settlements. The Department has focussed much on providing houses within proclaimed areas and Prioritised Housing Development Areas; however, the Municipality has submitted a request to the Department to consider farms and rural areas under the Rural Housing Programme. It is however worth mentioning that the Municipality has not received any feedback from the Department on this regard.	MPAC is satisfied with the response
2.	Page 51 of the Report deals with Local Economic Development and all matters related to that. Can Executive/Management provide a progress report on the establishment of the LED Forum?	A training for all councillors on the establishment of the LED Forum was conducted on the 06 <sup>th</sup> of September 2022 with the assistance from COGTA and SALGA. Draft Terms of Reference for the LED Forum were approved by Council on the 27 <sup>th</sup> of October 2022 (LM 257/10/2022). A call for nomination of at least one member (from the different community groups) to serve on the LED Forum was advertised. Eleven groups send through their nominations and letters of acknowledgment have been issued. The call for nomination has been extended with seven days opening from the 06 <sup>th</sup> of March and closing on the 15 <sup>th</sup> March 2023.	MPAC is satisfied with the response

3.	<p>The Number of traffic officers on duty on any average day is 10. Do we have enough vehicles for these traffic officers, and do they conduct operations in all service delivery units?</p>	<p>No, the traffic officers in traffic section is insufficient and section is chronically of traffic officers and at present there's 10 traffic officers sharing 4 vehicles and as a result there is a shortage of vehicles to perform traffic duties in all service delivery units.</p>	MPAC is satisfied with the response
4.	<p>Your report states that currently the Fire service does not have any reserve fire trucks to be used as front-line runners should any one of the current fire trucks breaks down. Does the Municipality have a plan to procure fleet for this Section to avoid interruption of the services?</p>	<p>The Municipal Manager already submitted 3 correspondence letters to Gert Sibande District Municipality and CoGTA Mpumalanga.</p> <p>A letter for finding assistance will be drafted in due course to National CoGTA to request funding assistance in this regard.</p>	MPAC is satisfied with the response
5.	<p>One of the functions of the Department is sport development. Are there future plans to revive sport as part of social cohesion programme? If yes what are the plans?</p>	<p>The function of sport development was placed in the office of the Executive Mayor and the department is only managing sport facilities.</p>	MPAC rejects the Report that Sport was placed in the office of the EM and challenges Management to provide a Council Resolution to that effect
6.	<p>In page 38 the Report indicates that the department manages landfill sites. How many licensed landfill sites do we have and are they properly managed? If so why are members of the community not accessing them easily?</p>	<p>The Municipality operates two licensed landfill sites at Ermelo and Breyten, Over the past three years Msukaligwa was receiving excessive rainfall which caused the landfillsite to be wet such that vehicles and the yellow fleet was getting stuck.</p> <p>The access road to the landfillsites was severely damaged, which resulted in waste being stocked outside the landfillsite. As the weather dries up waste is being brought inside the landfillsite is accessible. The Breyten landfillsite is not fenced and there is no access control, although there is enough space inside the landfillsite,</p>	MPAC warns Management to manage landfill site in terms of relevant and applicable legislation.

